

Submission Guidelines

This journal accepts articles of approximately 4,000 – 8,000 words including abstract, appendices, and references. Authors with manuscripts exceeding this range should contact the editor in the first instance; the journal reserves the right to return any manuscript that exceeds the recommended word length.

- General formatting and referencing style would be based on the journal [guideline \(see referencing guidelines\)](#)
- Manuscript must be submitted electronically via the email address provided below and following the instruction for submission provided in the journal website. Email: jrept@buid.ac.ae
- All manuscripts would be peer reviewed anonymously and feedback sent to authors within 15 working days of receiving manuscripts.
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All Content should use the following format:

- 12 point Times New Roman/Times font
- Double-spaced

Front Page

- Title
- Author(s)' names
- Corresponding author's name, address, email and phone number
- Acknowledgement (if any)

Second Page

- Title and abstract (abstracts should be concise, informative and engaging; about 250-300 words.)

Third Page

- Headings: Level 1; Level 2 and Level 3
 - Level 1: Centred, bold, uppercase for first letter of each word
 - Level 2: Left justify, bold, uppercase for first letter of each word
 - Level 3: Left justify and indent; bold, italicised and uppercase for first letter of first word

Examples:

Level 1: Centred, Bold, Uppercase

Level 2: Left Justify, Bold

Level 3: Left Justify and Indent

Tables and Figures

- Captions of each table and figure should be appear above.
- Tables and figures should be placed at the specific area of the manuscript where the author(s) will want it to appear in the final publication.
- Where possible, footnotes, vertical lines and grids should be avoided.

Criteria for Accepting Papers

Manuscript should contribute to the theory and/or practice of education in the UAE and/or globally and clearly shows implication to current education practice and theory through addressing current/relevant issues and challenges

- Adhere to the aim and guidelines of the journal

- Outcome of manuscript review can be one of four outcomes: Accepted; Accepted with Minor changes; Accepted with Major Changes; or Rejected.

Initial Review and Peer Review Process

Initial review: The editor-in-chief will get back to the author shortly if the paper does not fit the scope of the Journal or if it does not meet the high standards of the Journal.

Peer Review: If a paper fits the scope of the journal and represents high-quality work, it will be peer-reviewed by independent, anonymous referees (this stage may take up to 3 months).

Submission Checklist

1. **Author details**: full name(s); affiliation (where the research was conducted), postal addresses; telephone numbers and email address
2. **Publication template**: Please use the publication template provided for your manuscript.
3. **A non-structured abstract**; Include an abstract of not more than 200 words
4. **Keywords**: 4-6 keywords
5. **Biographical note**: provide a short biography for each author (approximately 50-60 words)
6. **Figures**: Figures should be legible with high quality
7. **Tables**: ensure that tables are editable
8. **Equations**: ensure that equations are editable

Note that submissions would be returned to authors if the guidelines are not followed

Publication charges

There is no publication charge
